



Jesus College  
OXFORD

## Further particulars for the post of 4-hour stipendiary lecturer in Biology at Jesus College, Oxford

<b>Subject</b>	Biology
<b>In place of</b>	Associate Professor Berta Verd
<b>Reporting to</b>	TBC
<b>Period of appointment</b>	1 April 2022 – 31 March 2022 (ie Trinity Term 2022 – Hilary Term 2023 inclusive)
<b>Duties</b>	<ul style="list-style-type: none"> <li>• Organising the teaching of Jesus College undergraduates in the subject, liaising with and being responsible to Governing Body via the Academic Director.</li> <li>• Delivering undergraduate teaching in Biology for four unweighted hours per week during term. This teaching will be delivered both to Jesus College undergraduates, and to undergraduates from other colleges as required to enable swapping of college teaching with appropriately qualified colleagues.</li> <li>• Meeting your undergraduates in 0<sup>th</sup> week at the start of each term to confirm arrangements for the term's work</li> <li>• Setting and marking Collections (internal College exams). Collections must be marked and the marks returned to the organising tutor and entered on the TMS database by the end of Tuesday of 4<sup>th</sup> week of term <u>at the latest</u></li> <li>• Liaising with other College staff about addressing any pastoral problems which may arise amongst your students</li> <li>• Writing end of term reports on the performance of your undergraduates using the web-based TMS system</li> <li>• Meeting each of your undergraduates individually at the end of each term to discuss termly reports and work for the forthcoming vacation</li> <li>• Liaising as required with other Fellows and Lecturers, and also the Academic Director, as regards the teaching of your undergraduates</li> <li>• Providing any information on your students' academic progress to the Academic Director for the twice termly Governing Body meetings which assess students' progress.</li> <li>• Attending Principal's Collections for undergraduates in your subject in 8<sup>th</sup> week each term</li> <li>• Undertaking, if required, the annual undergraduate admissions exercise (please note there is no additional payment for this duty)</li> <li>• Taking part in College Open Days and any other schools liaison activities in your subject area</li> <li>• Recommending books for purchase by the library in your subject area</li> <li>• Attending Schools dinners, and other College events for</li> </ul>

	<p>undergraduates and graduates (such as the start of year dinners for new undergraduates and new graduates), as invited</p> <ul style="list-style-type: none"> <li>Entertaining the students in your subject as organised within that subject</li> </ul>
<b>Salary</b>	<ul style="list-style-type: none"> <li>On a scale from £9,308 – £10,469 p.a. (in 2021-22 terms, reviewed annually), depending on qualifications and experience</li> </ul>
<b>Other benefits</b>	<ul style="list-style-type: none"> <li>4 lunches and 3 dinners per week in the Senior Common Room (SCR) free of charge during weeks 0 to 9 of each term</li> <li>Optional membership of USS pension scheme, under which scheme currently 9.8% of stipend is deducted</li> <li>Research allowance of £500 p.a.</li> <li>Teaching book allowance of up to £250 p.a. reviewed annually, paying up to half the cost of books purchased, but subject to a purchase limit of £500 p.a.</li> </ul>
<b>Selection criteria</b>	<ul style="list-style-type: none"> <li>Strong educational background, with a good first degree in Biology or an equivalent qualification (essential)</li> <li>A PhD or equivalent in Biology (essential)</li> <li>Ability to deliver teaching in genetics, epigenetics, and cell and developmental biology within the remit of the Building a Phenotype course, which is taught in the first year of the Masters in Biology. Ability to deliver other aspects of the first year course such as organismal diversity and research skills will be highly valued.</li> <li>Ability to swap teaching in any core subject listed above with appropriately qualified colleagues in other colleges, who would cover other areas of the syllabus, where necessary, to ensure that Jesus College students are fully taught across the course.</li> <li>Willingness to undertake, and aptitude for, the pastoral welfare of students (supported by the Academic Director, Welfare Officer, Academic Services Manager, Chaplain, College doctors and nurse as needed)</li> <li>Experience of teaching (desirable)</li> <li>Excellent knowledge of the relevant areas of Biology (essential)</li> <li>Suitability for and willingness to undertake the associated duties as specified in the 'Duties' section above (essential)</li> </ul>
<b>How to apply</b>	<p>Applicants should complete the online form at <a href="https://ams.jesus.ox.ac.uk/Forms/url/slinbiology">https://ams.jesus.ox.ac.uk/Forms/url/slinbiology</a> by noon on 5 January 2022. Please note that you will be asked to upload the following (in PDF file format only): a letter of application including the ability to meet the criteria, a statement of teaching and research interests, CV, and the names of two referees.</p> <p>Applicants should ask their referees to upload their reference letters via the reference submission portal at <a href="https://ams.jesus.ox.ac.uk/Forms/url/SLBiologyReference">https://ams.jesus.ox.ac.uk/Forms/url/SLBiologyReference</a>. It is the responsibility of the applicant to ensure that references are submitted by noon on 5 January 2022. The College does not prompt referees for references.</p> <p>It is expected that interviews will be held during the week commencing 17 January 2022.</p>
<b>About Jesus College</b>	<p>With Professor Sir Nigel Shadbolt FRS FREng, as its Principal, Jesus College comprises some 90 Fellows, 40 lecturers, 300 graduates, 380 undergraduates and 100 non-academic staff. The College has a strong commitment to academic values and success, and is characterised by an informal and friendly atmosphere. It is located on an attractive historic site in the centre of Oxford, with excellent access to the Bodleian Library and other university libraries, the Science Area, and the University's</p>

	department and faculty buildings. Further information about the College is available on the College website <a href="https://www.jesus.ox.ac.uk/">https://www.jesus.ox.ac.uk/</a>
<b>Biological Sciences at Jesus College</b>	<p>The College has two Tutorial Fellows in Biology: Associate Professor Berta Verd (who will be on leave during the period of this post); the other post is currently vacant and should be filled by October 2022. Coverage for the vacant post is provided by a Stipendiary Lecturer, Dr Bryan Wilson. Professor Geraldine Wright is Hope Professor and Tim Coulson is a Professorial Fellow. <a href="https://www.jesus.ox.ac.uk/about-jesus-college/our-community/people/">https://www.jesus.ox.ac.uk/about-jesus-college/our-community/people/</a></p> <p>Each year, the College expects to admit 6 students for the MBIol in Biology making a total of around 24 undergraduates. We currently have around a dozen students studying for higher degrees.</p>
<b>Teaching rooms and office space</b>	<p>There is a Lecturers' Teaching Suite, which has two teaching rooms, and there are also other College rooms which you may book. The College also has a shared office for lecturers in the Lecturers' Teaching Suite. The lecturer will also have access to Professor Verd's office by agreement. To mark its 450<sup>th</sup> anniversary, the College will open the Cheng Yu Tung Building in spring 2022. The landmark building which will be accessible both from within the Jesus College site and from Market Street will provide accommodation for postgraduates, a cafe, teaching and learning space, a Graduate Study Room, a multifaith room and gym. At its heart will be the Cheng Kar Shun Digital Hub.</p> <p>See more at:  <a href="https://www.jesuscollegeoxford450.co.uk/">https://www.jesuscollegeoxford450.co.uk/</a>  <a href="https://www.jesuscollegeoxford450.co.uk/#digital-hub">https://www.jesuscollegeoxford450.co.uk/#digital-hub</a></p>
<b>Probationary Period</b>	The appointment will be subject to an initial probationary period of one term, during which the appointment may be terminated by one month's notice on either side. Following the successful completion of the probationary period the period of notice would be two months on each side.
<b>Equality of Opportunity</b>	<p>Jesus College is an equal opportunities employer. The policy and practice of the College require that all staff are offered equal opportunities within employment. Entry into employment and progression within employment will be determined only by personal merit and the application of criteria which are related to the duties of each particular post and the relevant salary structure. In all cases, ability to perform the job will be the primary consideration. Subject to statutory provisions, no applicant or member of staff will be treated less favourably than another because of age, disability, gender reassignment, marriage or civil partnership, pregnancy or maternity, race, religion or belief, sex, or sexual orientation.</p> <p>Applicants invited for interview will be asked whether they require any individual arrangements to make the interview more convenient and effective for them.</p>
<b>Right to Work</b>	<p>The appointment will be subject to the satisfactory provision of proof of the right to work in the UK which must be demonstrated at interview. This role will not attract sufficient points to obtain a sponsored Skilled Worker visa under the points based immigration system, however applications are welcome from candidates who don't currently have the right to work in the UK, but who may be eligible to obtain a visa via another route.</p> <p>Any applicant who is already working in the UK under the terms of a visa should check carefully before they apply whether their visa gives them the right to undertake "teaching" work. (NB that a Tier 2 Visa/Skilled Worker which permits "research" employment without reference to "teaching" is unlikely to be satisfactory). <a href="https://www.gov.uk/skilled-worker-visa">https://www.gov.uk/skilled-worker-visa</a></p>