



Further particulars for the post of 6-hour Stipendiary Lecturer in Politics

Subject	Politics
In place of	Professor James Tilley, Fellow and Tutor in Politics
To work closely with	Dr Stuart White, Nicholas Drake Tutorial Fellow in Politics
Period of appointment	1 October 2023 – 30 September 2024
Duties	<ul style="list-style-type: none"> • Organising and delivering the teaching of Jesus College undergraduates for 6 hours (unweighted) per week, liaising with and being responsible to Governing Body via Dr Stuart White. • Setting and marking Collections (internal College exams) to a deadline in 4th week of term. • Liaising with other College staff about addressing any pastoral problems which may arise amongst your students. • Writing end of term reports on the performance of your undergraduates using the TMS system. • Meeting, with other tutors, undergraduates individually at the end of each term to discuss termly reports and work for the forthcoming vacation. • Liaising as required with other Fellows and lecturers in the subject/joint schools with the subject at College, and also the Senior Tutor, as regards the teaching of your undergraduates. • Providing reports to Dr Stuart White on your students' academic progress for the twice termly Governing Body meetings which assess students' progress (Wednesday of weeks 4 and 8) • As required by tutorial fellows or the Academic Director, attending Principal's Collections for undergraduates in your subject in Week 8 each term. • A full part in the annual undergraduate admissions exercise (please note there is no additional payment for this duty). • Taking part in College Open Days and any other schools liaison activities in your subject area. • Recommending books for purchase by the library in your subject area. • Attending Schools dinners, and other College events for undergraduates and graduates (such as the start of year dinners for new undergraduates and new graduates), as invited. • Entertaining the students in your subject as organised within that subject.
Salary	<ul style="list-style-type: none"> • On a scale from £14,881 - £16,674 per annum (in 2022-23 terms, reviewed annually), depending on qualifications and experience, reviewed annually

Other benefits	<ul style="list-style-type: none"> • 4 lunches and 3 dinners with the Senior Common Room (SCR) free of charge during weeks 0 to 9 of each term • Membership of USS pension scheme, under which scheme currently 9.8% of stipend is deducted • Research allowance of £500 p.a. • Teaching book allowance of up to £250 p.a. reviewed annually, paying up to half the cost of books purchased, but subject to a purchase limit of £500 p.a. • Membership of the SCR (£30 p.a. charge)
Selection criteria	<ul style="list-style-type: none"> • Strong educational background, with a good first degree in Politics or an equivalent qualification (essential) • In possession of a doctorate in Politics, or close to completion (essential) • Ability to give tutorials and revision classes in the 1st year Practice of Politics paper and the 2nd year Political Sociology paper (essential). • Willingness to undertake, and aptitude for, the pastoral welfare of students (supported by the subject tutors, Academic Director, Welfare Officer, college doctors and nurse as needed) • Ability to give tutorials and revision classes in the 2nd year Comparative Government paper (desirable) • Experience of teaching (desirable) • Knowledge of the Oxford undergraduate politics papers: Practice of Politics, Political Sociology and Comparative Government (desirable) • Suitability for and willingness to undertake the associated duties as specified in the 'Duties' section above (essential)
How to apply	<p>A letter of application including statement of teaching and research interests, CV, and the names of two referees should be submitted online by noon on 30 May 2023. Candidates should ask their referees to submit their reference online by the same date. Referees are requested to comment specifically on the candidate's aptitude & teaching experience, and in the case of DPhil students indicate whether this is a good time for them to undertake this amount of teaching and how far they are from completing their thesis. It is expected that interviews will be held on 13 June 2023.</p>
About Jesus College	<p>With Professor Sir Nigel Shadbolt FEng FRS, as its Principal, Jesus College comprises some 110 Fellows, 50 lecturers, just over 300 graduates, just under 400 undergraduates and 100 non-academic staff. The College is proud of its community of early-career scholars and seeks to promote career-development wherever possible. The College has a strong commitment to academic values and success, and is characterised by an informal and friendly atmosphere. It is located on an attractive historic site in the centre of Oxford, with excellent access to the Bodleian Library and other university libraries, the Science Area, and the University's department and faculty buildings. Further information about the College is available on the College website www.jesus.ox.ac.uk</p>
Politics at Jesus College	<p>The College has two Fellows and Tutors in Politics (Professor Stuart White and Professor James Tilley). The tutors work closely with tutors involved in PPE and History & Politics. Web pages for Jesus' academic staff may be found at People - Jesus College (ox.ac.uk).</p>

Teaching rooms	<p>There is a Lecturers' Teaching Suite, which has two teaching rooms, and there are also other College rooms which you may book. The College also has a shared office for lecturers in the Lecturers' Teaching Suite. To mark its 450th anniversary, the College recently opened the Cheng Yu-Tung Building. The landmark building which is accessible both from within the Jesus College site and from Market Street provides accommodation for postgraduates, a cafe, teaching and learning space, a Graduate Study Room, a multifaith room and gym. At its heart is the Cheng Ka-Shun Digital Hub.</p> <p>See more at: Cheng Kar Shun Digital Hub - Jesus College (ox.ac.uk)</p>
Probationary period	<p>The appointment will be subject to an initial probationary period of one term, during which the appointment may be terminated by one month's notice on either side. Following the successful completion of the probationary period the period of notice would be two months on each side.</p>
Equality of Opportunity	<p>Jesus College welcomes and celebrates diversity. We strive towards creating an inclusive environment, where our staff and those associated with the College feel valued and respected. We want them to thrive, regardless of their age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex, and sexual orientation. Our staff are an integral part of our community, and we cherish equally those qualities that make each of us unique, and those that bring us together.</p>
Right to Work	<p>The appointment will be subject to the satisfactory provision of proof of the right to work in the UK which must be demonstrated at interview. This role will not attract sufficient points to obtain a sponsored Skilled Worker visa under the points-based immigration system.</p> <p>Any applicant who is already working in the UK under the terms of a visa should check carefully before they apply whether their visa gives them the right to undertake "teaching" work. (NB that a Tier 2/Skilled Worker Visa which permits "research" employment without reference to "teaching" is unlikely to be satisfactory). https://www.gov.uk/skilled-worker-visa</p>
Data Protection	<p>All data supplied by applicants will be used only for the purposes of determining their suitability for the post and will be held in accordance with the principles of the Data Protection Act 2018 and the College's Data Protection Policy.</p>